

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, September 13, 2018 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:07 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Shirley Dye, Board Member; William Easton, Secretary; Patrick Underwood, Vice-Chairman and Robert Sanders, Chairman.
- The following Board Member was absent from the meeting: Sheila DeSchaaf, Board Member.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Teresa McQuerrey, Payson Roundup; Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager and Jean Waugh, Account Clerk.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Shirley Dye to approve the Regular Meeting Minutes of August 9th, 2018. William Easton seconded the motion which passed unanimously 4/0.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by William Easton to approve the Check Register for invoices paid from August 9th, 2018 to September 13th, 2018 check numbers 042636 to 042753. Patrick Underwood seconded the motion which passed unanimously 4/0.

Agenda Item No. 6 –Administration

- **FEMA Flood Plain Map Project** – Garrett Goldman reviewed with the Board the importance of updating our flood plain maps to qualify for FEMA assistance should a flood happen in the future. A motion was made by Shirley Dye to approve a proposal to update our maps from consultant JE Fuller for \$30,107.00. William Easton seconded the motion which passed unanimously 4/0.
- **GIS/ESRI Demonstration** – Garrett Goldman presented a detailed demonstration of the Geographic Information System Mapping Technology (GIS/ESRI) explaining how it will be an asset to the District, continuously populating our database. He stated it will be a long-term investment with long-term dividends. Garrett is planning on providing the Board with an update of the project in March 2019. No action was taken.

- **Reallocate Capital Budget Items safety related** – The District’s FY 18/19 Capital Reserves Budget contained a Lifeline Installation Clarifiers (3) line item. This hazard has been mitigated through alternative means. Garrett Goldman requested this line item be re-classified Safety Related Items. A motion was made by Patrick Underwood to re-classify Lifeline Installation Clarifiers (3) to Safety Related Items in the Capital Reserves Budget. Shirley Dye seconded the motion which passed unanimously 4/0.
- **Donate old copy machine/office furniture to PUSD, or other non-profit organizations** – A motion was made by Robert Sanders to donate the old copy machine and office furniture to Payson Unified School District or other non-profit organizations. William Easton seconded the motion which passed unanimously 4/0.

Agenda Item No. 7- Operations

- Garrett Goldman presented the August 2018 Operations Report.

Agenda Item No. 8 – Executive Session

- There was none.

Agenda Item No. 9 – Discussion/Possible Action

- There was none.

Agenda Item No. 10 – Announcements

- There were none.

Agenda Item No. 11 – Current Events Presentations

- There were none.

Agenda Item No. 12 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, October 11th, 2018. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by Robert Sanders at 1:05 pm. William Easton seconded the motion which passed unanimously 4/0.

Respectfully Submitted,



William Easton, Secretary

Prepared: September 14, 2018

Approved this 11th Day of October, 2018