

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, September 10th, 2020 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- There was no Invocation.
- Bill Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:00 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Sheila DeSchaaf, Secretary; Bill Easton, Board Member; Jim Muhr, Board Member; Patrick Underwood, Chairman; Shirley Dye, Board Member via webex.
- The following public and staff members were present for the meeting: Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager; Michell Marinelli, Customer Service Representative; Courtney Spawn, Town of Payson, Parks/Rec, and Tourism Director and Ryan Edelbrock, SmartSystems, Inc.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Sheila DeSchaaf to approve the Regular Meeting Minutes of August 13th, 2020. Jim Muhr seconded the motion, which passed unanimously 5/0. Sheila DeSchaaf -yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Mike Harper arrived 12:07 p.m.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by Sheila DeSchaaf to approve the Check Register for invoices paid from August 13th, 2020 through September 10th, 2020 check numbers 045008 to 045105. Jim Muhr seconded the motion which passed unanimously 5/0. Sheila DeSchaaf -yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Agenda Item No. 8 – Administration

- **NGCSD options for FY 20/21 funds for TOP 4th of July allocation presented by Garrett Goldman, and Courtney Spawn-Town of Payson, Parks/Rec, and Tourism Director** – The Board has directed Garrett Goldman and Courtney Spawn to prepare a plan to be brought to the Board at a later date, with cost estimates and the process for a maintenance project at Green Valley Park that can be completed within the budget. Sheila DeSchaaf abstained from the conversation. No action was taken by the Board.
- **NGCSD Board Member Election update and Board vacancy process, as per A.R.S 48-2010.F** - Garrett Goldman informed the Board there is a vacant Board position. Gila County Board of Supervisors will cancel the election and appoint the current 2 candidates. Garrett Goldman proposed a calendar of dates for letters of interest from qualified electors, interviews and to appoint a Board Member. A motion was made by Sheila DeSchaaf to accept the proposed calendar for the Board Member vacancy process. Jim Muhr seconded the motion which passed unanimously 5/0. Sheila DeSchaaf -yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Shirley Dye left the meeting at 1:04 p.m.

Agenda Item No. 7 - Operations

- Garrett Goldman presented the August 2020 Operations Report.

Agenda Item No. 8 – Executive Session

- There was none.

Agenda Item No. 9– Discussion/Possible Action: Items discussed in Executive Session.

- There was none.

Agenda Item No. 10 – Announcements

- There was none.

Agenda Item No. 11 – Current Events Presentations

- There was none.

Agenda Item No. 12 – Schedule any Topic or Issue

- The next Special Meeting is scheduled for Thursday, October 1st, 2020 at 12:00pm. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by Sheila DeSchaaf at 1:17 p.m. Jim Muhr seconded the motion which passed unanimously 4/0. Sheila DeSchaaf -yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

Prepared: September 11th, 2020

Approved this 8 Day of October, 2020