

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Special Meeting on Thursday, August 31st, 2017 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- Bill Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:02 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Shirley Dye, Board Member; Sheila DeSchaaf, Board Member; William Easton, Secretary; Robert Sanders, Chairman and Patrick Underwood, Vice Chairman.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Joel Goode, District Manager; and Deniese Morgan, Finance Manager

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Discussion/Possible Action

- Activities relating to replacement of General Manager- Joel gave a brief description of a proposed time line of the necessary steps required to begin the process.

Agenda Item No. 5 – Executive Session

- The Board convened to Executive Session at 12:15 p.m. to discuss personnel matters.
- The Board reconvened to Regular Session at 1:30 p.m.

Agenda Item No. 6 – Discussion/Possible Action Items discussed in Executive Session

- Shirley Dye motioned to approve the Job Description for the General Manager, Sheila DeSchaaf seconded, the motion passed unanimously.
- Patrick Underwood motioned to approve the Supplemental Questionnaire and adding specific language in questions #1, and authorized the General Manager to screen the applicants based upon completion of the supplemental questionnaire. Bill Easton seconded, the motion passed unanimously.
- Shelia DeSchaaf motioned to approve the General Manager Job Posting with adding specific language, and authorize the General Manager to post immediately on the following sites
 - a. www.RWAA.info- Rural Water Association of Arizona
 - b. www.AZLEAGUE.org - League of Arizona Cities and Towns
 - c. www.AZWATER.org – Arizona Water Association
 - d. www.NGCSD.org –NGCSDPatrick Underwood seconded the motion which passed unanimously.

Agenda Item No. 7 – Announcements

There were none.

Agenda Item No. 8 – Current Events Presentations

There were none.

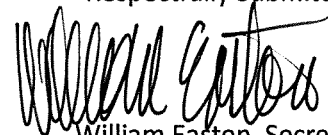
Agenda Item No. 9 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, September 14th, 2017. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 10 – Adjournment

- A motion to adjourn was made by Patrick Underwood at 1:42 p.m. Shirley Dye seconded the motion which passed unanimously.

Respectfully Submitted,



William Easton, Secretary

Prepared: August 31st, 2017

Approved this 14th Day of September, 2017