

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, August 13th, 2020 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- Bill Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:01 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Sheila DeSchaaf, Secretary; Shirley Dye, Board Member; Bill Easton, Board Member; Jim Muhr, Board Member; Patrick Underwood, Chairman.
- The following public and staff members were present for the meeting: Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager; Michell Marinelli, Customer Service Representative; Teresa Aguirre, Senior GIS Analyst and Scott Moody, SmartSystems, Inc.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Sheila DeSchaaf to approve the Regular Meeting Minutes of July 9th, 2020. Shirley Dye seconded the motion, which passed unanimously 5/0. Sheila DeSchaaf -yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.
- A motion was made by Sheila DeSchaaf to approve the Executive Meeting Minutes of July 9th, 2020. Shirley Dye seconded the motion, which passed unanimously 5/0. Sheila DeSchaaf -yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Mike Harper arrived 12:05 p.m.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by Sheila DeSchaaf to approve the Check Register for invoices paid from July 9th, 2020 through August 13th, 2020 check numbers 044876 to 045007. Bill Easton seconded the motion which passed unanimously 5/0. Sheila DeSchaaf -yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Agenda Item No. 8 – Administration

- **Gila County Treasurer property tax levy 2020/2021** - Garrett Goldman provided information to the Board regarding the Fiscal Year 2020/2021 budgeted property tax levy. The Gila County Assessor's office provided the primary assessed value used to calculate the property tax levy revenues for budgeting purposes. After the Fiscal Year 2020/2021 budget had been approved, the Gila County Assessor's office informed the NGCSD that the actual value used should have been the net primary assessed value, which is lower than the primary assessed value. This discrepancy will result in a property tax levy revenue shortfall for Fiscal Year 2020/2021. Garrett explained that the NGCSD auditors have been notified and have given direction on how to handle the situation. No action was taken by the Board.
- **NGCSD options for FY 20/21 funds for TOP 4th of July allocation** - Garrett Goldman provided options to the Board for the Fiscal Year 2020/2021 budget allocation for the TOP July 4th Fireworks. The Board has requested to table this item and additional options to be presented at the next meeting. Sheila DeSchaaf recused herself from the conversation. No action was taken by the Board.

- **Eide Bailly Financial Audit FYE June 30, 2020 update** - Garrett Goldman informed the Board the audit will proceed virtually with web meetings, phone calls, and emails. No action was taken by the Board.
- **Woodland Meadows Reuse water contract summary** - Garrett Goldman provided the history of the project and information about contract. No action was taken by the Board.

Agenda Item No. 7 - Operations

- Garrett Goldman presented the July 2020 Operations Report.

Agenda Item No. 8 – Executive Session

- There was none.

Agenda Item No. 9– Discussion/Possible Action: Items discussed in Executive Session.

- There was none.

Agenda Item No. 10 – Announcements

- There was none.

Agenda Item No. 11 – Current Events Presentations

- There was none.

Agenda Item No. 12 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, September 10th, 2020 at 12:00pm. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by Shirley Dye at 1:16 p.m. Bill Easton seconded the motion which passed unanimously 5/0. Sheila DeSchaaf -yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

Prepared: August 13th, 2020

Approved this 10 Day of September, 2020