

**MINUTES OF MEETING  
BOARD OF DIRECTORS  
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, July 19, 2018 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

**Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order**

- Shirley Dye gave the Invocation.
- Sheila DeSchaaf led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:08 p.m.

**Agenda Item No. 2 – Roll Call**

- The following Board Members were present for the meeting: Shirley Dye, Board Member; Sheila DeSchaaf, Board Member; Patrick Underwood, Vice-Chairman and Robert Sanders, Chairman.
- The following Board Members were absent from the meeting William Easton, Secretary.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Teresa McQuerrey, Payson Roundup; Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager and Kellie Costello, Account Clerk.

**Agenda Item No. 3 – Call to Public**

- There were no public comments.

**Agenda Item No. 4 – Approval of Minutes**

- A motion was made by Patrick Underwood to approve the Regular Meeting Minutes of June 14, 2018, the Executive Meeting Minutes of June 14, 2018 and the Special Meeting Minutes of June 21, 2018. Shirley Dye seconded the motion which passed unanimously 4/0.

**Agenda Item No. 5 – Approval of Check Register**

- A motion was made by Shirley Dye to approve the Check Register for invoices paid from June 15, 2018 to July 19, 2018 check numbers 042466 to 042584. Sheila DeSchaaf seconded the motion which passed unanimously 4/0.

**Agenda Item No. 6 –Administration**

- **Execute “What to Flush” authorization of logo/trademark with Orange County Sanitation District** – Garrett Goldman gave a brief presentation to the Board regarding “What to Flush” which is currently used on the Orange County California Sanitation District website. Garrett explained he would like to utilize this logo and educational material on the Sanitary District website and would need authorization from Orange County. A motion was made by Sheila DeSchaaf to authorize the Chairman to execute the agreement with Orange County to utilize the logo and educational material as part of the Sanitary Districts website. Shirley Dye seconded the motion which passed unanimously.
- **FEMA Flood Plain mapping update** - Garrett Goldman explained after a meeting with ADWR, the District needs to update their flood plain maps to qualify for FEMA assistance if a flood does happen in the future.

Garrett said he would be asking the Board to authorize him to initiate a consultant to update the Districts flood plain maps at a later date. No action taken.

- **2018 Election Update** - Garrett Goldman briefly presented information regarding the 2018 General Election. No action taken.

**Agenda Item No. 7- Operations**

- Garrett Goldman presented the June 2018 Operations Report

12:51 p.m. – Mike Harper departed.

**Agenda Item No. 8 – Executive Session**

- There was none.

**Agenda Item No. 9 – Discussion/Possible Action**

- There were none.

**Agenda Item No. 10 – Announcements**

- Garrett Goldman announced the fish that were found dead at Green Valley Lake was due to high turbidity level from run-off water. He said the District was not delivering water to the lake at that time.
- Garrett Goldman announced the District has extended an offer for the Lab Tech / Operator Position.
- Garrett Goldman announced the GIS Tech 1 position has been filled internally, which will open a Receptionist/Clerk position.

**Agenda Item No. 11 – Current Events Presentations**

- There were none.

**Agenda Item No. 12 – Schedule any Topic or Issue**

- The next Regular Meeting is scheduled for Thursday, August 9, 2018. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

**Agenda Item No. 13 – Adjournment**

- A motion to adjourn was made by Pat Underwood at 12:58 pm. Shirley Dye seconded the motion which passed unanimously 4/0.

Respectfully Submitted,  
  
William Easton, Secretary

**Prepared: July 19<sup>th</sup>, 2018**

**Approved this 9 Day of August, 2018**