

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, July 11th, 2019 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- Bill Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:01 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Sheila Deschaaf, Board Member; Bill Easton, Board Member; Shirley Dye, Board Member; Jim Muhr, Board Member; Patrick Underwood, Chairman.
- The following public and staff members were present for the meeting: Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager and Michell Marinelli, Customer Service Representative.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Mike Harper arrived at 12:03 p.m.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Sheila DeSchaaf to approve the Regular Meeting Minutes of June 13th, 2019. Shirley Dye seconded the motion which passed unanimously 5/0.
- A motion was made by Bill Easton to approve the Special Meeting Minutes of June 27th, 2019. Sheila DeSchaaf seconded the motion which passed unanimously 3/0.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by Shirley Dye to approve the Check Register for invoices paid from June 13th, 2019 through July 10th, 2019 check numbers 043591 to 043667. Sheila DeSchaaf seconded the motion which passed unanimously 5/0.

Agenda Item No. 6 – Administration

- **Personal Protective Equipment** – Garrett Goldman informed the Board that the District requires its employees to have certain personal protective equipment (PPE), which is required to only be used for District purposes. Garrett also explained the District maintaining a log of safety shoe reimbursements which is monitored and administered by staff with defined checks and balances.
- **Current FYI CIP Projects** – Garrett Goldman informed the Board the District is moving forward with the current FYI Projects and will continue to give updates. No action was taken by the Board.
- **Executive Session Agenda, Minutes, & Notices** – Garrett Goldman requested this to be tabled until the next meeting. No action was taken by the Board.
- **District Manager Annual Performance Review** – A request was made to look at the annual review process. Jim Muhr will provide examples of tracking progress for a review. Garrett will provide a presentation of his goals. No action was taken by the Board.

Agenda Item No. 7 - Operations

- Garrett Goldman presented the June 2019 Operations Report.

Agenda Item No. 8 – Executive Session

- There was none.

Agenda Item No. 9 – Discussion/Possible Action

- There was none.

Agenda Item No. 10 – Announcements

- There was none.

Agenda Item No. 11 – Current Events Presentations

- There was none.

Agenda Item No. 12 – Schedule any Topic or Issue

- The next Special Meeting is scheduled for Thursday, August 8th, 2019 at 12:00pm. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by Shirley Dye at 1:20pm. Bill Easton seconded the motion which passed unanimously 5/0.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

Prepared: July 12th, 2019

Approved this 8 Day of August, 2019