

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, June 14, 2018 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:03 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Shirley Dye, Board Member; William Easton, Secretary, Patrick Underwood, Vice-Chairman, and Robert Sanders, Chairman.
- The following Board Members were absent from the meeting Sheila DeSchaaf, Board Member.
- The following staff members were present for the meeting: Garrett Goldman, District Manager; and Deniese Morgan, Finance Manager, and Teresa McQuerrey, Payson Roundup

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Shirley Dye to approve the Regular Meeting Minutes of May 10, 2018 and the Executive Meeting Minutes of May 10, 2018. Patrick Underwood seconded the motion which passed unanimously 4/0.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by William Easton to approve the Check Register for invoices paid from May 11, 2018 to June 14, 2018 check numbers 042378 to 042465. Patrick Underwood seconded the motion which passed unanimously 4/0.

Agenda Item No. 6 –Administration

- **2018/2019 Property and Casualty Insurance Renewal** -Sarah Schott-Kennedy, Alliant Insurance Services presented the 2018/2019 renewal, after Board discussion, Patrick Underwood motioned to approve the 2018/2019 renewal, with a total package cost of \$49,131.00 William Easton seconded the motion which passed unanimously 4/0.
- **401-K Financial Advisor-RFP**- Deniese Morgan addressed the Board regarding exploring local options for Employee Retirement Account. After some discussion William Easton, motioned to authorize the General Manager, to send out RFP's and bring to the Board for approval at a later date. Patrick Underwood seconded the motion which passed unanimously 4/0.

Agenda Item No. 7- Operations

- Garrett Goldman presented the May 2018 Operations Report

Agenda Item No. 8 – Executive Session

- William Easton motioned to convene to Executive Session at 1:00 p.m. Shirley Dye seconded the motion which passed unanimously 4/0.

The Board reconvened to Regular Session at 1:10 p.m.

Agenda Item No. 9 – Discussion/Possible Action

- Patrick Underwood motioned to add a new classification of “Temporary Employee” under Grade 1. William Easton seconded the motion which passed unanimously 4/0.

Agenda Item No. 10 – Announcements

- Garrett announced he has been in contact with Dr. Wyman with Payson Unified School District regarding the outreach and STEM program.

Agenda Item No. 11 – Current Events Presentations

- There were none.

Agenda Item No. 12 – Schedule any Topic or Issue

- The next Special Meeting is scheduled for Thursday, June 21th, 2018. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by William Easton at 1:19 pm. Shirley Dye seconded the motion which passed unanimously 4/0.

Respectfully Submitted,

William Easton, Secretary

Patrick Underwood
FOR WILLIAM EASTON

Prepared: June 14th, 2018

Approved this 19th Day of July, 2018