

**MINUTES OF MEETING  
BOARD OF DIRECTORS  
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, May 9<sup>th</sup>, 2019 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

**Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order**

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:08 p.m.

**Agenda Item No. 2 – Roll Call**

- The following Board Members were present for the meeting: Shirley Dye, Board Member; Jim Muhr, Board Member; Sheila DeSchaaf, Secretary; William Easton, Vice-Chairman; Patrick Underwood, Chairman.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Byron James, ADEQ; Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager and Jean Waugh, Account Clerk.

**Agenda Item No. 3 – Call to Public**

- There were no public comments.

**Agenda Item No. 4 – Approval of Minutes**

- A motion was made by Jim Muhr to approve the Regular Meeting Minutes and the Executive Meeting Minutes of April 11<sup>th</sup>, 2019. Shirley Dye seconded the motion which passed unanimously 5/0.

**Agenda Item No. 5 – Approval of Check Register**

- A motion was made by William Easton to approve the Check Register for invoices paid from April 11<sup>th</sup>, 2019 through May 9<sup>th</sup>, 2019 check numbers 043374 to 043468. Shirley Dye seconded the motion which passed unanimously 5/0.

**Agenda Item No. 6 – Administration**

- **ADEQ Voluntary Environmental Stewardship Program (VESP), Presented by Byron James** – Byron James, ADEQ’s community liaison for Gila County, awarded to the District the Bronze Certificate from the ADEQ Voluntary Environmental Stewardship Program. The District has had no environmental violations, has continued compliance and is commended for outstanding commitment to Environmental Stewardship. No action was taken by the Board.
- **Pulse Combustion, Discharge Permit Review** – Garrett Goldman informed the Board of a discharge issue involving Pulse Combustion. The District is in the process of continuing to research this issue. No action was taken by the Board.
- **206 E. Eidelweiss Circle, Insurance Claim Review** – Garrett Goldman gave a brief overview of a situation at 206 E. Eidelweiss Circle involving a plugged line causing backflow into the house. The Board previously approved the District to pay for damages not to exceed \$15,000.00. However, damages have proven to exceed this amount. The District has now submitted a claim through insurance. No action was taken by the Board.

- **Review proposed 2019/2020 Budget/Rates/Fees** – Garrett Goldman presented the Proposed Budgets, Rates & Fees for FY 2019/2020 to the Board in detail. After discussion by the Board, there were no changes requested. Sheila DeSchaaf motioned to accept the proposed Budget/Rates/Fees and Authorize publication. Jim Muhr seconded the motion which passed unanimously 5/0.

The Board convened regular session at 2:05 p.m.  
Reconvened regular session at 2:12 p.m.

- **Set date, time and place of Public Hearing for proposed 2019/2020 Budget/Rates/Fees** – A motion was made by Shirley Dye to hold the Public Hearing on June 27, 2019 at 12:00 noon at the Northern Gila County Sanitary District conference room. Bill Easton seconded the motion which passed unanimously 5-0.
- **2018/2019 Q3 Financial Statements** – Deniese Morgan presented the 2018/2019 Q3 Financial Statements. A motion was made by Sheila DeSchaaf to approve the 2018/2019 Q3 Financial Statements. Shirley Dye seconded the motion which passed unanimously 5/0.

Agenda Item No. 7 - Operations

- Garrett Goldman presented the April 2019 Operations Report.

Agenda Item No. 8 – Executive Session

- There was none.

Agenda Item No. 9 – Discussion/Possible Action

- There was none.

Agenda Item No. 10 – Announcements

- Garrett announced Pat Fogarty, Operations Department personnel, will be entering into retirement at the end of June 2019.

Agenda Item No. 11 – Current Events Presentations

- There were none.


Agenda Item No. 12 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, June 13<sup>th</sup>, 2019. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by Shirley Dye at 2:30 p.m. William Easton seconded the motion which passed unanimously 5/0.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

Prepared: May 13<sup>th</sup>, 2019

Approved this 13 Day of June, 2019