

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, March 7, 2019 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:00 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Shirley Dye, Board Member; Jim Muhr, Board Member; Sheila DeSchaaf, Secretary; William Easton, Vice-Chairman; Patrick Underwood, Chairman.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Robert Sanders, Retired Board Member; Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager and Teresa Aguirre, GIS Technician.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by William Easton to approve the Regular Meeting Minutes of February 14th, 2019. Sheila DeSchaaf seconded the motion which passed unanimously 5/0.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by Sheila DeSchaaf to approve the Check Register for invoices paid from February 15th, 2019 to March 7th, 2019, check numbers 043219 to 043266. Shirley Dye seconded the motion which passed unanimously 5/0.

Agenda Item No. 6 - Administration

- **2018-2019 Q2 Internal Financial Statements** - Deniese Morgan presented the second quarter internal financial statements. A motion was made by Jim Muhr to accept the second quarter financial statements. Shirley Dye seconded the motion which passed unanimously 5/0.
- **GIS overview/presentation** – Garrett Goldman and Teresa Aguirre presented an overview of the status and progress of the GIS system. Garrett reviewed what the purpose of the GIS project is and explained where the District is in the process. A live demonstration of the working GIS system was presented to the Board.

Agenda Item No. 7 – Operations

- Garrett Goldman presented the February 2019 Operations Report.

Agenda Item No. 8 – Project Update

- Garrett Goldman gave a brief review of the status on the 208 Plan. He stated that he attended a meeting telephonically with CAG's management committee and that the District was approved to move forward to the final step with CAG. After the CAG Regional Council meeting on March 27th, 2019 the 208 Plan will be submitted to ADEQ.

Agenda Item No. 9 – Executive Session

- There were none.

Agenda Item No. 10 – Discussion/Possible Action

- There was none.

Agenda Item No. 11 – Announcements

- Garrett Goldman announced that Kalen Moore has begun working as our new Wastewater Collection System Operator.
- The District has extended an offer for the Maintenance Mechanic Position.
- Tom Harpe and Cliff Lopez have passed their most recent Operator certifications as of today.

Agenda Item No. 12 – Current Events Presentations

- There were none.

Agenda Item No. 13 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, April 11th, 2019. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 14 – Adjournment

- A motion to adjourn was made by Jim Muhr at 1:19 p.m. Shirley Dye seconded the motion which passed unanimously 5/0.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

Prepared: March 8, 2019

Approved this 11th Day of April, 2019