

**MINUTES OF MEETING  
BOARD OF DIRECTORS  
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, April 12<sup>th</sup>, 2018 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

**Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order**

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:05 p.m.

**Agenda Item No. 2 – Roll Call**

- The following Board Members were present for the meeting: Sheila DeSchaaf, Board Member; Shirley Dye, Board Member; William Easton, Secretary; Robert Sanders, Chairman and Patrick Underwood, Vice Chairman.
- The following staff members were present for the meeting: Garrett Goldman, District Manager; Deniese Morgan, Finance Manager and Jean Waugh, Account Clerk.

**Agenda Item No. 3 – Call to Public**

- There were no public comments.

**Agenda Item No. 4 – Approval of Minutes**

- A motion was made by Sheila DeSchaaf to approve the Regular Meeting Minutes of March 8<sup>th</sup>, 2018. William Easton seconded the motion which passed unanimously 5/0.

**Agenda Item No. 5 – Approval of Check Register**

- A motion was made by Patrick Underwood to approve the Check Register for invoices paid from March 8<sup>th</sup>, 2018 to April 12<sup>th</sup>, 2018, check numbers 042198 to 042285. Shirley Dye seconded the motion which passed unanimously 5/0.

12:15 p.m. – Mike Harper arrived.

**Agenda Item No. 6 – Administration**

- Community Outreach - Garrett Goldman briefly discussed having a more targeted approach of reaching out to the public. The Board agreed to target more influential groups. Garrett is in the process of preparing a Power Point to present to selected groups in Payson. No action taken.
- 2018/2019 Budgets/Rates/Fees - Garrett Goldman presented a Budget Schedule for the Board to review. He informed Board Members the first draft of the 2018/2019 Budgets, Rates & Fees will be presented at the May 10<sup>th</sup> Board Meeting. No action taken.
- 2018 General Election – Garrett Goldman presented information including a brief outline of the 2018 General Election schedule. No action taken.

**Agenda Item No. 7 – Operations**

- Garrett Goldman presented the March 2018 Operations Report.

**Agenda Item No. 8 – Executive Session**

- Shirley Dye motioned to convene to Executive Session at 12:38 p.m. William Easton seconded the motion which passed unanimously 5/0.

The Board reconvened to Regular Session at 2:19 p.m.

**Agenda Item No. 9 – Discussion/Possible Action**

- There was none.

**Agenda Item No. 10 – Announcements**

- Garrett Goldman announced the Free Electronic & Household Hazardous Waste Recycling Event will be held Saturday, May 12<sup>th</sup>, 2018 at Home Depot from 8 a.m. to 12 p.m.

**Agenda Item No. 11 – Current Events Presentations**

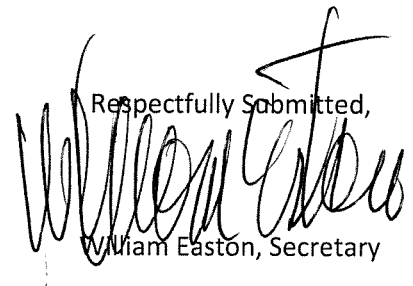
- There were none.

**Agenda Item No. 12 – Schedule any Topic or Issue**

- The next Regular Meeting is scheduled for Thursday, May 10<sup>th</sup>, 2018. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

**Agenda Item No. 13 – Adjournment**

- A motion to adjourn was made by Patrick Underwood at 2:24 pm. Sheila DeSchaaf seconded the motion which passed unanimously 5/0.

Respectfully Submitted,  
  
William Easton, Secretary

**Prepared: April 13<sup>th</sup>, 2018**

**Approved this 10 Day of May, 2018**