

**MINUTES OF MEETING  
BOARD OF DIRECTORS  
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, March 8, 2018 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

**Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order**

- Robert Sanders gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:03 p.m.

**Agenda Item No. 2 – Roll Call**

- The following Board Members were present for the meeting: Sheila DeSchaaf, Board Member; William Easton, Secretary; Robert Sanders, Chairman and Patrick Underwood, Vice Chairman.
- The following Board Member was absent from the meeting: Shirley Dye, Board Member.
- The following staff members were present for the meeting: Garrett Goldman, District Manager; Deniese Morgan, Finance Manager and Jean Waugh, Account Clerk.

**Agenda Item No. 3 – Call to Public**

- There were no public comments.

**Agenda Item No. 4 – Approval of Minutes**

- A motion was made by Sheila DeSchaaf to approve the Regular Meeting Minutes of February 8<sup>th</sup>, 2018. William Easton seconded the motion which passed unanimously 4/0.

**Agenda Item No. 5 – Approval of Check Register**

- A motion was made by William Easton to approve the Check Register for invoices paid from February 8<sup>th</sup>, 2018 to March 8<sup>th</sup>, 2018 check numbers 042106 to 042197. Patrick Underwood seconded the motion which passed unanimously 4/0.

**Agenda Item No. 6 – Administration**

- Community Outreach - Garrett Goldman discussed with the Board having a more direct approach to having an Open House at the District. The Board agreed there are other ways to reach out to the public. This discussion was tabled with no action taken.
- Values Statement – Garrett Goldman gave a brief definition of Core Values. The recommended Core Values Statement for the District was presented to the Board. 'We strive to provide Prompt, Responsible, Professional, Environmentally Conscious service for our valued customers.' Patrick Underwood made a motion to adopt the Values Statement. William Easton seconded the motion which passed unanimously 4/0.
- 2018/2019 Budgets/Rates/Fees – There was a brief discussion regarding the FY 2018/2019 Budgets, Rates and Fees. No action was taken at this time.

**Agenda Item No. 7 – Project Update**

- TOP Bonita Street - Garrett Goldman stated that construction on the Bonita Street project is back in progress. The project redesign to address proposed storm drain and existing sewer conflicts has been accepted by ADOT and the Town of Payson.

**Agenda Item No. 8 – Operations**

- Garrett Goldman presented the February 2018 Operations Report.

**Agenda Item No. 9 – Executive Session**

- There was none.

**Agenda Item No.10 – Discussion/Possible Action**

- There was none.

**Agenda Item No. 11 – Announcements**

- Garrett Goldman announced the 208 Plan continues and should be approved in 3 months.

**Agenda Item No. 12 – Current Events Presentations**

- There were none.

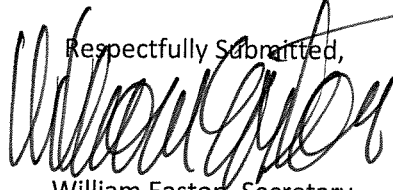
**Agenda Item No. 13 – Schedule any Topic or Issue**

- The next Regular Meeting is scheduled for Thursday, April 12<sup>th</sup>, 2018. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

**Agenda Item No. 14 – Adjournment**

- A motion to adjourn was made by William Easton at 1:33 pm. Sheila DeSchaaf seconded the motion which passed unanimously 4/0.

Respectfully Submitted,



William Easton, Secretary

***Prepared: March 9<sup>th</sup>, 2018***

***Approved this 12<sup>th</sup> Day of April, 2018***