

**MINUTES OF MEETING  
BOARD OF DIRECTORS  
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, February 13<sup>th</sup>, 2020 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

**Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order**

- Shirley Dye gave the Invocation.
- Bill Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:00 p.m.

**Agenda Item No. 2 – Roll Call**

- The following Board Members were present for the meeting: Shirley Dye, Board Member; Bill Easton, Board Member; Jim Muhr, Board Member; Patrick Underwood, Chairman.
- The following public and staff members were present for the meeting: Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager; and Michell Marinelli, Customer Service Representative.

**Agenda Item No. 3 – Call to Public**

- There were no public comments.

**Agenda Item No. 4 – Approval of Minutes**

- A motion was made by Jim Muhr to approve the Regular Meeting Minutes of January 9<sup>th</sup>, 2020. Shirley Dye seconded the motion which passed unanimously 4/0. Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

12:05 p.m. Mike Harper, Legal Counsel arrived.

**Agenda Item No. 5 – Approval of Check Register**

- A motion was made by Shirley Dye to approve the Check Register for invoices paid from January 10<sup>th</sup>, 2020 through February 13<sup>th</sup>, 2020 check numbers 044274 to 044422. Jim Muhr seconded the motion which passed unanimously 4/0. Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

**Agenda Item No. 6 – Administration**

- **NGCSD Rules and Regulations regarding lateral ownership responsibilities, including repair and maintenance** - Garrett Goldman explained the NGCSD Rules and Regulations Section 3.03.1.B.13 Maintenance. Garrett Goldman provided lateral ownership responsibility policy examples of surrounding jurisdictions. No action was taken by the Board.
- **2019/2020 Q2 Internal Financial Statements, presented by Deniese Morgan** - Deniese Morgan presented the 2<sup>nd</sup> quarter Internal Financial Statements to the Board. A motion was made by Shirley Dye to approve the 2<sup>nd</sup> quarter Internal Financial Statements. Jim Muhr seconded the motion which passed unanimously 4/0. Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

**Agenda Item No. 7 - Operations**

- Garrett Goldman presented the January 2020 Operations Report.

**Agenda Item No. 8 – Executive Session**

- There was none.

**Agenda Item No. 9 – Discussion/Possible Action:** Items discussed in Executive Session.

- There was none.

**Agenda Item No. 10 – Announcements**

- There was none.

**Agenda Item No. 11 – Current Events Presentations**

- There was none.

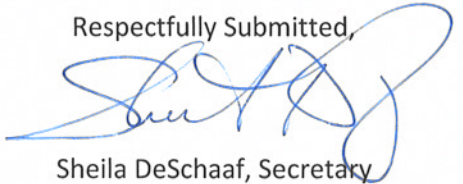
**Agenda Item No. 12 – Schedule any Topic or Issue**

- The next Regular Meeting is scheduled for Thursday, March 5<sup>th</sup>, 2020 at 12:00pm. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

**Agenda Item No. 13 – Adjournment**

- A motion to adjourn was made by Shirley Dye at 1:35p.m. Jim Muhr seconded the motion which passed unanimously 4/0. Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

*Prepared: February 14<sup>th</sup>, 2020*

*Approved this 5 Day of March, 2020*