

**MINUTES OF MEETING  
BOARD OF DIRECTORS  
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, November 9<sup>th</sup>, 2017 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

**Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order**

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:03 p.m.

**Agenda Item No. 2 – Roll Call**

- The following Board Members were present for the meeting: Shirley Dye, Board Member; Sheila DeSchaaf, Board Member; William Easton, Secretary; Robert Sanders, Chairman and Patrick Underwood, Vice Chairman.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Garrett Goldman, TetraTech; Joel Goode, District Manager; and Deniese Morgan, Finance Manager.

**Agenda Item No. 3 – Call to Public**

- There were no public comments.

**Agenda Item No. 4 – Approval of Minutes**

- A motion was made by Sheila DeSchaaf to approve the Regular Meeting Minutes of October 12<sup>th</sup>, 2017, and the Executive Meeting Minutes of October 12<sup>th</sup>, 2017 and Special Meeting Minutes of October 30<sup>th</sup>. Shirley Dye seconded the motion which passed unanimously.

**Agenda Item No. 5 – Approval of Check Register**

- A motion was made by Shirley Dye to approve the Check Register for invoices paid from October 12<sup>th</sup>, 2017 to November 9<sup>th</sup> 2017, check numbers 041743 to 041758. Bill Easton seconded the motion which passed unanimously.

**Agenda Item No. 6 – Operation Report**

- Joel Goode presented the October 2017 Operations Report.

**Agenda Item No. 7 – Administration**

- Deniese Morgan presented the 2017/2018 Q1 Internal Financial Statements
- Purchase of remote main breaker control-Joel explained when the arc flash study was completed by Southwest Energy Systems, a serious safety hazard was identified and it was in the best interest to install a remote breaker control. He added, if the breaker was to arc it would cause serious damage, serious injury or death. Keller Electric provided a bid for 22K. Shirley Dye motioned to approve the remote main breaker control not to exceed 25K, Sheila DeSchaaf seconded the motion passed unanimously.
- Activities related to replacement of General Manager – A motion was made by Shirley Dye to move to Executive Session. William Easton seconded the motion which passed unanimously.

**Agenda Item No. 8 – Executive Session**

- The Board convened to Executive Session at 12:30 p.m.
- The Board reconvened to Regular Session at 1:20 p.m.

**Agenda Item No. 9 – Discussion/Possible Action**

- Shirley Dye motioned to authorize Chairman Sanders to enter into negotiations with potential candidates, Patrick Underwood seconded the motion which passed unanimously.

**Agenda Item No. 10 – Announcements**

- There were none.

**Agenda Item No. 11 – Current Events Presentations**

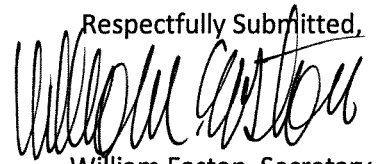
- There were none.

**Agenda Item No. 12 – Schedule any Topic or Issue**

- Sheila DeSchaaf motioned to hold a Special Meeting Tuesday November 14<sup>th</sup> at 12:30PM, Patrick Underwood seconded the motion which passed unanimously.
- The next Regular Meeting is scheduled for Thursday, December 14<sup>th</sup>, 2017. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

**Agenda Item No. 14 – Adjournment**

- A motion to adjourn was made by Shirley Dye at 1:25 p.m. Patrick Underwood seconded the motion which passed unanimously.

Respectfully Submitted,  
  
William Easton, Secretary

***Prepared: November 9<sup>th</sup>, 2017***

***Approved this 14 Day of December, 2017***