

**MINUTES OF MEETING  
BOARD OF DIRECTORS  
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, November 14<sup>th</sup>, 2019 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

**Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order**

- Shirley Dye gave the Invocation.
- Bill Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:02 p.m.

**Agenda Item No. 2 – Roll Call**

- The following Board Members were present for the meeting: Sheila DeSchaaf, Secretary; Shirley Dye, Board Member; Bill Easton, Board Member; Jim Muhr, Board Member; Patrick Underwood, Chairman.
- The following public and staff members were present for the meeting: Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager; and Michell Marinelli, Customer Service Representative.

12:04 p.m. Mike Harper, Legal Counsel arrived.

**Agenda Item No. 3 – Call to Public**

- There were no public comments.

**Agenda Item No. 4 – Approval of Minutes**

- A motion was made by Shirley Dye to approve the Regular Meeting Minutes of October 10<sup>th</sup>, 2019. Sheila DeSchaaf seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.
- A motion was made by Sheila DeSchaaf to approve the Executive Meeting Minutes of October 10<sup>th</sup>, 2019. Jim Muhr seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Patrick Underwood-yay. Jim Muhr- yay.

**Agenda Item No. 5 – Approval of Check Register**

- A motion was made by Sheila DeSchaaf to approve the Check Register for invoices paid from October 11<sup>th</sup>, 2019 through November 14<sup>th</sup>, 2019 check numbers 043998 to 044114. Bill Easton seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

**Agenda Item No. 6 - Operations**

- Garrett Goldman presented the October 2019 Operations Report.

**Agenda Item No. 7 – Administration**

- **2018/2019 Audited Financial Statements, presented by Pam Eggert, Eide Bailly**-Pam Eggert presented the audit to the Board. She reviewed the Financial Statements, Government Auditing Standards Report, and their overview of the audit. She stated the District financials are clean and transparent. She thanked the staff for being diligent and the Board for their time. A motion was made by Shirley Dye to approve the Fiscal Year 2018/2019 Audited Financial Statements. Sheila DeSchaaf seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

- **Proposed Campus/Mud springs-overview-** Garrett Goldman presented a synopsis of the Payson University Annexation Fee Payment Agreement.

**Agenda Item No. 8 – Executive Session**

- **Legal Advice with Legal Counsel for the Northern Gila County Sanitary District, regarding Board Members serving in other capacities-** Jim Muhr Motioned to convene to Executive Session. Bill Easton seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.
- 1:15 p.m. The Board Convened to Executive Session
- 2.03 p.m. The Board Re-convened to Regular Session

**Agenda Item No. 9 – Discussion/Possible Action:** Items discussed in Executive Session.

- There was none.

**Agenda Item No. 10 – Announcements**

- There was none.

**Agenda Item No. 11 – Current Events Presentations**

- There was none.

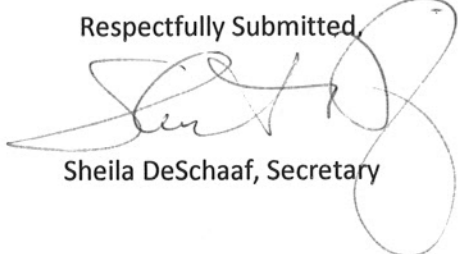
**Agenda Item No. 12 – Schedule any Topic or Issue**

- The next Regular Meeting is scheduled for Thursday, December 12<sup>th</sup>, 2019 at 12:00pm. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

**Agenda Item No. 13 – Adjournment**

- A motion to adjourn was made by Sheila DeSchaaf at 2:10 p.m. Shirley Dye seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

***Prepared: November 19<sup>th</sup>, 2019***

***Approved this 12 Day of December, 2019***