

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, October 12th, 2017 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:03 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Shirley Dye, Board Member; Sheila DeSchaaf, Board Member; William Easton, Secretary; Robert Sanders, Chairman and Patrick Underwood, Vice Chairman.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Garrett Goldman, TetraTech; Joel Goode, District Manager; Deniese Morgan, Finance Manager and Jean Waugh, Account Clerk.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Shirley Dye to approve the Regular Meeting Minutes of September 14th, 2017, and the Executive Meeting Minutes of September 14th, 2017. Patrick Underwood seconded the motion which passed unanimously.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by William Easton to approve the Check Register for invoices paid from September 14th, 2017 to October 12th, 2017, check numbers 041682 to 041741. Sheila DeSchaaf seconded the motion which passed unanimously.

Agenda Item No. 6 – Operation Report

- Joel Goode presented the September 2017 Operations Report.

Agenda Item No. 7 – Administration

- Update on 208 Plan Amendment – CAG (Central AZ Government) has responded to the District's first submission of the 208 Plan Amendment. Administrative work is in process. Final approval may not be complete for a couple months.
- Activities related to replacement of General Manager – A motion was made by Shirley Dye to move to Executive Session. William Easton seconded the motion which passed unanimously.

Agenda Item No. 8 – Executive Session

- The Board convened to Executive Session at 12:30 p.m.
- The Board reconvened to Regular Session at 2:50 p.m.

Agenda Item No. 9 – Discussion/Possible Action

- A motion was made by Shirley Dye to schedule a Special Meeting on Monday, Oct. 30th, 2017 for the purpose of interviewing candidates for the position of General Manager. Patrick Underwood seconded the motion which passed unanimously.

Agenda Item No. 10 – Announcements

- There were none.

Agenda Item No. 11 – Current Events Presentations

- There were none.

Agenda Item No. 12 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, November 9th, 2017. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 14 – Adjournment

- A motion to adjourn was made by Shirley Dye at 2:53 p.m. Patrick Underwood seconded the motion which passed unanimously.

Respectfully Submitted,

William Easton, Secretary

Prepared: October 13th, 2017

Approved this 9th Day of November, 2017