

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, October 11, 2018 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:03 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Sheila DeSchaaf, Board Member; Shirley Dye, Board Member; William Easton, Secretary; Patrick Underwood, Vice-Chairman and Robert Sanders, Chairman.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Pam Eggert, Eide Bailly; Matt Holicky, Eide Bailly; Teresa McQuerrey, Payson Roundup; Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager and Michell Marinelli, Office Clerical.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Patrick Underwood to approve the Regular Meeting Minutes of September 9th, 2018. Shirley Dye seconded the motion which passed unanimously 4/0. Sheila DeSchaaf abstained from approval.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by William Easton to approve the Check Register for invoices paid from September 14th, 2018 to October 11th, 2018 check numbers 042753 to 042834. Sheila DeSchaaf seconded the motion which passed unanimously 5/0.

12:11 p.m. Arrival of Mike Harper, Legal Counsel for the Governing Board

Agenda Item No. 6 –Administration

- **2017/2018 Audited Financial Statements, presented by Pam Eggert, and Matt Holicky, Eide Bailly** - Pam presented the audit to the Board. She reviewed the Financial Statements, Government Auditing Standards Report, and their overview of the audit. She stated the District financials are clean and transparent. She thanked the staff for being diligent and the Board for their time.
- **www.NGCSD.org- Overview** - Garrett Goldman presented an overview of the website. He stated our goal is to provide a more user friendly website for our customers.

Agenda Item No. 7- Operations

- Garrett Goldman presented the September 2018 Operations Report.

Agenda Item No. 8 – Executive Session

- There was none.

Agenda Item No. 9 – Discussion/Possible Action

- There was none.

Agenda Item No. 10 – Announcements

- Garrett Goldman announced that Robert Barrett will be retiring in January 2019 after 20 years of service with the District.

Agenda Item No. 11 – Current Events Presentations

- There were none.

Agenda Item No. 12 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, November 8th, 2018. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by Robert Sanders at 1:02 p.m. William Easton seconded the motion which passed unanimously 5/0.

Respectfully Submitted,



William Easton, Secretary

Prepared: October 12, 2018

Approved this 8th Day of November, 2018