

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, October 10th, 2019 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- Bill Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:01 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Sheila DeSchaaf, Secretary; Shirley Dye, Board Member; Bill Easton, Board Member; Jim Muhr, Board Member Patrick Underwood, Chairman.
- The following public and staff members were present for the meeting: Garrett Goldman, District Manager; and Deniese Morgan, Administrative Services Manager.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Shirley Dye to approve the Regular Meeting Minutes of September 12th, 2019. Sheila DeSchaaf seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.
- A motion was made by Shirley Dye to approve the Executive Meeting Minutes of September 12th, 2019. Bill Easton seconded the motion which passed 4/0/1. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Patrick Underwood-yay. Jim Muhr- recused himself due to not being present for Executive Session on September 12th, 2019.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by Sheila DeSchaaf to approve the Check Register for invoices paid from September 12th, 2019 through October 10th, 2019 check numbers 043906 to 043997. Shirley Dye seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Agenda Item No. 6 - Operations

- Garrett Goldman presented the September 2019 Operations Report.

Agenda Item No. 7 – Administration

- **Proposed Public Relations Campaign Update**– Garrett Goldman stated the Districts Facebook page is up and running and set up as a Group Page. He asked the Board write up their Bio's for our Website, in addition a Headshot and a group photo of the Board were taken.

12:50 PM Mike Harper, Legal Counsel arrived.

- **NGCSD Contribution to TOP Splash-Pad**- Garrett stated, it was requested this item be on the Agenda. There was discussion back and forth on what is being requested from NGCSD, as the project is not defined and

there are no plans. The Board discussed to revisit this at a later time, once the Town of Payson can provide more details on the project.

- **Legal Advice with Legal Counsel for the Northern Gila County Sanitary District, regarding Board Members serving in other capacities**-Sheila DeSchaaf Motioned to convene to Executive Session, Shirley Dye Seconded; motion passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

1:15pm- The Board Convened to Executive Session

1:25pm- The Board Re-convened to Regular Session

Agenda Item No. 8 – Executive Session

- There was no action taken.

Agenda Item No. 9 – Discussion/Possible Action: Items discussed in Executive Session.

- There was none.

Agenda Item No. 10 – Announcements

- There was none.

Agenda Item No. 11 – Current Events Presentations

- There was none.

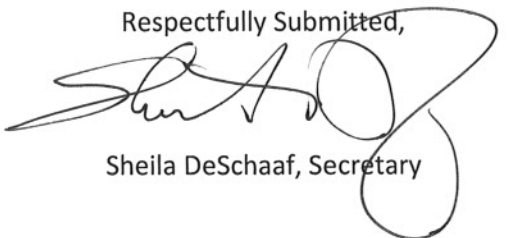
Agenda Item No. 12 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, November 14th, 2019 at 12:00pm. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by Sheila DeSchaaf at 1:29p.m. Shirley Dye seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

Prepared: October 10th, 2019

Approved this 14 Day of November, 2019