

**MINUTES OF MEETING  
BOARD OF DIRECTORS  
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, January 11, 2018 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

**Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order**

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Robert Sanders called the meeting to order at 12:10 p.m.

**Agenda Item No. 2 – Roll Call**

- The following Board Members were present for the meeting: Shirley Dye, Board Member; Sheila DeSchaaf, Board Member; William Easton, Secretary; Robert Sanders, Chairman and Patrick Underwood, Vice Chairman.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Garrett Goldman, District Manager; Joel Goode, District Manager; Deniese Morgan, Finance Manager and Teresa Aguirre, Account Clerk.

**Agenda Item No. 3 – Call to Public**

- There were no public comments.

**Agenda Item No. 4 – Approval of Minutes**

- A motion was made by Shirley Dye to approve the Regular Meeting Minutes of December 14<sup>th</sup>, 2017, Executive Meeting Minutes of December 14<sup>th</sup>, 2017. William Easton seconded the motion which passed unanimously.

**Agenda Item No. 5 – Approval of Check Register**

- A motion was made by William Easton to approve the Check Register for invoices paid from December 14<sup>th</sup>, 2017 to January 11<sup>th</sup>, 2018 check numbers 041926 to 042032. Sheila DeSchaaf seconded the motion which passed unanimously.

**Agenda Item No. 6 – Administration**

- Garrett Goldman explained that as part of his position and responsibilities, new software and hardware must be purchased for Master Plan Modeling and CAD. A motion was made by Shirley Dye to authorize Garrett Goldman to purchase software, hardware and installation for Master Plan Modeling and CAD not to exceed \$20,000.00. Patrick Underwood seconded the motion which passed unanimously.

**Agenda Item No. 7 – Operations**

- Garrett Goldman presented the December 2017 Operations Report

**Agenda Item No. 8 – Executive Session**

- There was none.

**Agenda Item No. 9 – Discussion/Possible Action**

- There was none

**Agenda Item No. 10 – Announcements**

- There were none.

**Agenda Item No. 11 – Current Events Presentations**

- There were none.

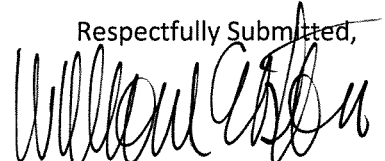
**Agenda Item No. 12 – Schedule any Topic or Issue**

- The next Regular Meeting is scheduled for Thursday, February 8<sup>th</sup>, 2018. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

**Agenda Item No. 14 – Adjournment**

- A motion to adjourn was made by Patrick Underwood at 12:30 pm. Sheila DeSchaaf seconded the motion which passed unanimously.

Respectfully Submitted,



William Easton, Secretary

***Prepared: January 12<sup>th</sup>, 2018***

***Approved this 4 Day of February, 2018***