

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, January 10, 2019 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- William Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:00 p.m.

Agenda Item No. 2 – Oath of Office, Elected Board Members-William Easton and James Muhr

- Deniese Morgan, Notary Public administered the oath.

Agenda Item No. 3 – Roll Call

- The following Board Members were present for the meeting: Sheila DeSchaaf, Board Member; Shirley Dye, Board Member; Jim Muhr, Board Member; William Easton, Secretary; Patrick Underwood, Vice-Chairman.
- The following public and staff members were present for the meeting: Mike Harper, Legal Counsel for the Governing Board; Tom Morrissey, Town of Payson Mayor; Linda Muhr, Robert Sanders, Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager and Michell Marinelli, Account Clerk.

12:03p.m. - Tom Morrissey departed.

12:05p.m. - Mike Harper arrived.

Agenda Item No. 4 – Election of Officers

- **Chairman of the Board** - William Easton nominated Patrick Underwood, Shirley Dye seconded the motion which was passed unanimously 5/0
- **Vice-Chairman of the Board** - Jim Muhr nominated William Easton, Shirley Dye seconded the motion which was passed unanimously 5/0
- **Secretary of the Board** - William Easton nominated Sheila DeSchaaf, Patrick Underwood seconded the motion which was passed unanimously 5/0

Agenda Item No. 5 – Call to Public

- There were no public comments.

Agenda Item No. 6 – Approval of Minutes

- A motion was made by Sheila DeSchaaf to approve the Regular Meeting Minutes of December 13th, 2018. Shirley Dye seconded the motion which passed unanimously 4/0.
- Jim Muhr did not vote on the motion, as he was not a board member for the December 13th meeting.

Agenda Item No. 7 – Approval of Check Register

- A motion was made by Shirley Dye to approve the Check Register for invoices paid from December 13th, 2018 through January 10th, 2019 check numbers 043034 to 043125. Sheila DeSchaaf seconded the motion which passed unanimously 5/0.

12:15p.m. -Robert Sanders arrived.

Agenda Item No. 8 - Operations

- Garrett Goldman presented the November 2018 Operations Report.

Agenda Item No. 9 – Administration

- **ADEQ AZPDES Inspection** - Garrett Goldman reported the inspection went well.

Agenda Item No. 10 – Administration

- **FEMA Flood Plain Mapping** – Garrett Goldman provided an update of the current status of the FEMA Flood Plain Map Project. The Project is approximately 75% complete with no major issues. The analysis should be completed by the end of January, if not by the next board meeting. FEMA processing will follow.
- **208 Plan** – Garrett Goldman stated the plan is in process. There is a public meeting January 16, 2019, 6 p.m. at the Payson Council Chambers meeting room.

Agenda Item No. 11 – Executive Session

- Sheila DeSchaaf motioned to convene to Executive session, William Easton seconded the motion which was passed 5/0.
- The Board convened to Executive Session at 12:50 p.m.
- The Board reconvened to Regular Session at 1:08 p.m.

Agenda Item No. 12 – Discussion/Possible Action

- A motion was made by Shirley Dye to approve to grandfather the vacation accrual rates for the 3 employees that have been with the District approximately 30 years and are at the maximum vacation accrual rate, prior to December 31st, 2018. There were no changes to the employee handbook adopted on January 1st, 2019. Jim Muhr seconded the motion which passed unanimously 5/0.

Agenda Item No. 13 – Announcements

- There were none.

Agenda Item No. 14 – Current Events Presentations

- There were none.

Agenda Item No. 15 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, February 14th, 2019. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.
- Garrett Goldman requested that the March 14th, 2019 meeting be moved to March 7th, 2019.

Agenda Item No. 16 – Adjournment

- A motion to adjourn was made by Shirley Dye at 1:15 p.m. William Easton seconded the motion which passed unanimously 5/0.

Respectfully Submitted,



Sheila DeSchaaf, Secretary

FOR SHEILA

Prepared: January 11, 2019

Approved this 14th Day of February, 2019