

**MINUTES OF MEETING
BOARD OF DIRECTORS
NORTHERN GILA COUNTY SANITARY DISTRICT**

The Board of Directors of the Northern Gila County Sanitary District met in a Regular Meeting on Thursday, January 9th, 2020 at 12:00 p.m. in the Conference Room located at 2200 West Doll Baby Ranch Rd., Payson, AZ.

Agenda Item No. 1 – Invocation, Pledge of Allegiance, and Call to Order

- Shirley Dye gave the Invocation.
- Bill Easton led those present in the Pledge of Allegiance.
- Patrick Underwood called the meeting to order at 12:01 p.m.

Agenda Item No. 2 – Roll Call

- The following Board Members were present for the meeting: Sheila DeSchaaf, Secretary; Shirley Dye, Board Member; Bill Easton, Board Member; Jim Muhr, Board Member; Patrick Underwood, Chairman.
- The following public and staff members were present for the meeting: Bob Jackson, Owner of Payson Golf & Country Club, LLC; Garrett Goldman, District Manager; Deniese Morgan, Administrative Services Manager; and Michell Marinelli, Customer Service Representative.

Agenda Item No. 3 – Call to Public

- There were no public comments.

Agenda Item No. 4 – Approval of Minutes

- A motion was made by Bill Easton to approve the Regular Meeting Minutes of December 12th, 2019. Shirley Dye seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Agenda Item No. 5 – Approval of Check Register

- A motion was made by Sheila DeSchaaf to approve the Check Register for invoices paid from December 13th, 2019 through January 9th, 2020 check numbers 044198 to 044271. Shirley Dye seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Agenda Item No. 6 - Operations

- Garrett Goldman presented the December 2019 Operations Report.

Agenda Item No. 7 – Administration

- **Assignment of Payson Golf Course, Inc. Reclaimed Water Agreement to Payson Golf & Country Club, LLC** - Garrett Goldman explained the contract for water rights needs to be updated due to change in ownership of Payson Golf Course, Inc. An Assignment and Assumption of Water Rights and Water has been prepared, Legal Counsel will review and make necessary changes for approval from the Board. Bob Jackson introduced himself and explained his intentions with the golf course. No action was taken by the Board.
- **Changes to Building Sewer Connection Requirements requiring backflow preventers on all connections, and customer communication regarding changes** - Garrett Goldman provided the Board with the Building Sewer Connection Requirements. Garrett Goldman explained the requirements of backflow preventers. Garrett Goldman proposed communication with customers be provided through NGCSD website as well as a message on the customer's bills. A motion was made by Sheila DeSchaaf to table the discussion of Changes to Building Sewer Connection Requirements requiring backflow preventers on all connections, and

customer communication until February's meeting. Shirley Dye seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

- **Proposed schedule for NGCSD Rules & Regulations revision work studies** - Garrett Goldman presented proposed work study dates in March and April. No action was taken by the Board.

Agenda Item No. 8 – Executive Session

- There was none.

Agenda Item No. 9 – Discussion/Possible Action: Items discussed in Executive Session.

- There was none.

Agenda Item No. 10 – Announcements

- There was none.

Agenda Item No. 11 – Current Events Presentations

- There was none.

Agenda Item No. 12 – Schedule any Topic or Issue

- The next Regular Meeting is scheduled for Thursday, February 13th, 2020 at 12:00pm. If anyone is unable to attend, please let us know, or if anyone would like to add something specific to the agenda, please advise the office at their earliest convenience, no later than 10:00 a.m. the day prior to the scheduled meeting.

Agenda Item No. 13 – Adjournment

- A motion to adjourn was made by Sheila DeSchaaf at 1:40p.m. Shirley Dye seconded the motion which passed unanimously 5/0. Sheila DeSchaaf-yay; Shirley Dye-yay; Bill Easton-yay; Jim Muhr-yay; Patrick Underwood-yay.

Respectfully Submitted,

Patrick Underwood
CHAIRMAN OF THE BOARD
Sheila DeSchaaf, Secretary

Prepared: January 9th, 2020

Approved this 13th Day of February, 2020