

MAINTENANCE TECHNICIAN I

Classification

Non-Exempt

Salary Grade

Grade 4

Reports to

Maintenance Manager and/or Maintenance Supervisor

Summary/Objective

This is an entry level position that requires a mechanical aptitude and is responsible for performing, with supervision, inspections, preventive maintenance, and repair of all Green Valley Water (GVW) water reclamation facility equipment, remote station equipment, and rolling equipment. These tasks must be done in a safe and efficient manner, following all Green Valley Water policies and procedures. The work must be documented, and records kept of all inspections, preventive maintenance, and repairs. This is a Green Valley Water safety-sensitive position in accordance with Arizona law and ADOT.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Perform, with supervision, inspections of water reclamation facility equipment, remote station equipment, and rolling equipment.
2. Perform, with supervision, preventive maintenance of water reclamation facility equipment, remote station equipment, and rolling equipment.
3. Perform, with supervision, repairs of water reclamation facility equipment, remote station equipment, and rolling equipment.
4. Perform, with supervision, record keeping of inspections, preventive maintenance, and rolling equipment using the maintenance computer program.
5. Troubleshoot, with supervision, equipment and recommend corrective action.
6. Operate, with supervision, rolling equipment and vehicles as necessary.

7. Perform, with supervision, basic fabricating using shop equipment, e.g., bandsaw, iron worker, mig welder, tig welder, and stick welder.
8. Participate in the GVW on-call program. This requires possessing or obtaining, within 6 months, an Arizona Class B Commercial Driver's License with a tanker endorsement and an ADEQ Grade I Wastewater Collections System Operator certificate.
9. Actively participate in the GVW Health and Safety Program, as outlined in the Health and Safety Manual, to promote a safe working culture.
10. Perform janitorial tasks throughout the maintenance facilities.

Competencies

1. Mechanical skills
2. Troubleshooting
3. Computer/mobile devices
4. Recordkeeping/documentation
5. Welding
6. Plumbing
7. Electrical
8. Equipment operation
9. Safety
10. Teamwork
11. Customer Service
12. Communications
13. Detail, results and goal oriented
14. Cultural awareness/diversity

Supervisory Responsibility

This position has no supervisory responsibilities.

Work Environment

This job requires the Employee to work indoors and outdoors in all types of weather. Manual dexterity and physical stamina are crucial to perform the required work. The work involved requires the appropriate use of various hand tools, power tools and equipment. Working in loud environments can occur. Potentially hazardous work environments may exist. The work involved can also require the utilization of the appropriate personal protective equipment.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.



This job requires the Employee to work in potentially harsh conditions such as extreme heat or cold. The Employee may be asked to walk long distances, climb up and down stairs, climb up and down ladders, swim, stand in one spot for extended periods and utilize pushing and pulling motions. Work in spaces where unusual body positioning is necessary may be encountered. Heavy lifting 100lbs, may be required to complete certain tasks. Extended hours may have to be worked to complete certain tasks or in emergency situations.

Position Type and Expected Hours of Work

This is a full-time position. Typical days and hours of work are either Monday through Thursday, 6:00 a.m. to 4:30 p.m., or Tuesday through Friday 6:00 a.m. to 4:30 p.m. Upon completion of training, you will be scheduled into GVW's 2-week On-Call rotation.

Travel

The Employee will be required to travel to remote sites to perform inspections and make necessary repairs. For various reasons, such as training, education, parts pick up, etc., travel to other cities may be necessary.

Required Education and Experience

1. High School Diploma or GED
2. Arizona Class B Commercial Driver's License with a tanker endorsement
3. ADEQ Grade 1 Wastewater Collection System Operator certificate, or ability to obtain within 6 months.

Preferred Experience

1. Experience working with various hand and power tools.
2. Troubleshooting

Additional Eligibility Qualifications

1. Must reside within a thirty (30) minute drivetime radius of the District facilities.

Work Authorization/Security Clearance

In compliance with the Immigration Reform and Control Act of 1986, each new employee, as a condition of employment, must complete the Employment Eligibility Verification Form I-9 and present documentation establishing identity and employment eligibility.

AAP/EEO Statement



Green Valley Water is an equal opportunity employer. Green Valley Water shall employ, without discrimination as to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities, and activities may change at any time with or without notice. Examples of duties

1. Assist other departments with various tasks as is necessary.

Signatures

This job description has been approved by all levels of management:

Manager_____

HR_____

Employee signature below constitutes employee's understanding of the requirements, essential functions, and duties of the position.

Employee_____ Date_____